

COLUMBIA UNIVERSITY SCHOOL OF THE ARTS | THEATRE

THE OSCAR HAMMERSTEIN II CENTER FOR THEATRE STUDIES

HONORARIA AGREEMENT

Please complete top (unshaded) portion of this form and send to theatre@columbia.edu.

If you have never received an honoraria from Columbia University, or if any of the information you submit has changed since you last received an honoraria, please look for an email from **PaymentWorks Invitations** <invitations@paymentworks.com>. Once received, please complete all steps in this [tutorial](#) to ensure timely payment. Thank you.

Name: _____

Address: _____

Phone: _____ Email: _____

Date of Visit: _____ Length of Visit (hrs): _____

Visit Description (were you a speaker, observer, if relevant give course details): _____

Course No., if known (e.g., THEA1234): _____

Are you a US Citizen or International? US Citizen International

Location during visit (ONLY if int'l guest): in US outside US

Payment preference (ONLY if int'l guest): wire transfer mailed check

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Request Date: _____

Amount: _____

SpeedChart or ChartString: _____

Program Approver Signature: _____

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